



**State of New Jersey**  
**DEPARTMENT OF BANKING AND INSURANCE**  
**LICENSING & INSURANCE EDUCATION**  
PO Box 327  
TRENTON, NJ 08625-0327

**JAMES E. MCGREEVEY**  
**Governor**

Tel (609) 292-4337  
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**HOLLY C. BAKKE**  
**Commissioner**

**Alternative Continuing Education Credit Application**

Please fax this form and required documentation to Licensing and Insurance Education at (609) 984-2792 or  
Mail to: Licensing and Insurance Education, Department of Banking & Insurance, PO Box 327, Trenton, NJ 08625-0527

Legal Name of Licensee: \_\_\_\_\_

Producer license reference number: \_\_\_\_\_ Expiration Date of License: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

E-mail: \_\_\_\_\_

I certify the attached documentation is true and accurate.

\_\_\_\_\_  
Producer Signature

\_\_\_\_\_  
Date

Reason for alternative credits. Check off the appropriate box and attach requested documentation. Credits cannot be approved without documentation.

- ☐ Passing an examination, which leads to an insurance designation. 12 credits for each passed examination. List the designation \_\_\_\_\_ and provide the passing notice for each course.
- ☐ Successful completion of a college level insurance course. Attach course description as it appears in college catalog and transcript showing successful completion and semester hours granted.
- ☐ Maintaining an insurance designation with its own CE requirements. 48 credits applied if the designation is maintained for the full four year cycle. Please complete CE 1-A form annually to receive 12 credits per year. This form is to be completed by a representative of the designation organization. The form can be obtained through our website or by calling 609-292-4337 x50396 or x50034.
- ☐ Eligible for correspondence courses under the Americans with Disabilities Act. 8 credits for each passed approved correspondence course. Fax physician's form, which can be obtained through our website or by calling 609-292-4337 x50396 or x50034, and each correspondence course passing notice.
- ☐ Maintaining the continuing education requirements for an insurance producer license in another state. 48 credits awarded for maintaining the requirement for the full four-year cycle. Provide current certification from the insurance department for the state in which you are maintaining your CE requirement.

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